

ASSESSOR TRAINING

4 Days (PoE's in class)

(Part of National Certificate: Occupationally Directed Education Training and Development Practices NQF 5)

1. UNIT STANDARDS

Conduct outcomes-based assessment

Unit Standard: 115753
NQF Level: 5
Credits: 15

2. PROGRAMME OVERVIEW

People credited with this unit standard are able to carry out assessments in a fair, valid, reliable and practicable manner that is free of all bias and discrimination, paying particular attention to the three groups targeted for redress: race, gender and disability.

3. TARGET AUDIENCE

This course is designed for those who assess people for their achievement of learning outcomes in terms of specified criteria using pre-designed assessment instruments.

4. PROGRAMME OBJECTIVES

Demonstrate understanding of outcomes-based assessment.
Prepare for assessments.
Conduct assessments.
Provide feedback on assessments.
Review assessments.

5. PROGRAMME OUTLINE

Module 1: Demonstrate understanding of Outcomes-based Assessment.

OBE and Content based Education
Recognition of Prior Learning
Assessment Methods
Principles of Assessment
Giving feedback to the Learner

Module 2: Prepare for Assessments

Clarifying
Notification
Explaining
Confirmation

Module 3: Conduct Assessments

Assessment practices, quality assurance and code of practice in assessments
Assessment Design and Plan
Questioning techniques during assessment
Evidence gathering
Assessment Judgment
Records Management

Module 4: Provide feedback on Assessments

Giving feedback to relevant parties
Feedback is confined to strengths and weakness in performance
Disputes and/or appeals that arise are dealt with according to the assessment policy
Reaching agreements and recording of feedback

Module 5: Review Assessments

Identifying strengths and weakness in assessment
Role of relevant parties in future assessments
Identifying weaknesses in the assessment design and process that could have compromised the fairness of assessment
Identifying weaknesses in the assessment arising from poorly defined outcomes and criteria

6. TRAINING METHODOLOGY

The programme is designed to run at a high level of participation and interaction, and delegates are involved in mock assessments and role-plays. The group leader is a highly experienced accredited assessor and moderator who will ensure the learners receive the direction and support they need to meet the demands which the programme makes for clear thinking and for demonstrating the practical application of principles discussed.

Upon course completion, learners will be required to do a formal Portfolio of Evidence (PoE) to obtain the 15 credits from ETDP SETA and be registered as an Assessor.

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Accreditation and Certifications

Microsoft, CompTIA, Certipoint, Pearson Vue, CerNexus, ICDL, ICB, IMM, MICT, MerSeta, BankSeta, Fasset, W&R, ETDP, ServiceSeta, LGSeta & Growing...

7. THE NEXT STEP

On successful completion of a formal Portfolio of Evidence (PoE) credits are gained towards the following qualification:

[National Certificate: Occupationally Directed Education Training and Development Practices NQF 5](#)

You might also be interested in the following courses.

[Moderator](#)

[Train-the-Trainer](#)

[Conduct Skills Development Facilitation \(SDF\)](#)

To access our public schedule, [click here](#)

For in-house or customised training requirements get in touch [here](#)

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