

**National Certificate: Occupationally Directed Education Training and Development
Practices
SAQA ID 50334, NQF Level 5, Credits 120**

1. TARGET AUDIENCE

This qualification is for those who want to build on a FETC in any field to enter the field of ODETD as a potential career, and have little or no previous exposure to ETD. The qualification will also be valuable for those who may have been practising within the field, but without formal recognition. This qualification will be useful for:

- Learning facilitators.
- Assessors.
- Learner and learning supporters.
- Skills Development Facilitators

2. LEARNING ASSUMED TO BE IN PLACE

It is assumed that practitioners have expertise in the subject/occupation field in which they intend to provide education, training and development, at a level required to engage meaningfully in ETD within that field.

It is also assumed that learners working towards this qualification hold a FETC or equivalent.

3. UNIT STANDARD COMPOSITION

Fundamental: All unit standards totalling 10 credits are compulsory

Core: All unit standards totalling 61 credits compulsory

Elective: Unit standards selected are totalling 49 credits

4. METHODOLOGY

30% Classroom

70% Workplace

5. DURATION

12 Months (Approximately 28 days classroom based)

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Accreditation and Certifications

*Microsoft, CompTIA, Certiport, Pearson Vue, CerNexus, ICDL, ICB, IMM,
MICT, MerSeta, BankSeta, Fasset, W&R, ETDP, ServiceSeta, LGSeta & Growing...*

6. CURRICULUM

Module 1: Communicate in a ETD Setting

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	114924	Demonstrate understanding of the outcomes-based education and training approach within the context of NQF	5	5
Fundamental	115789	Sustain oral interaction across a wide range of contexts and critically evaluate spoken texts	5	5
Fundamental	115790	Write and present for a wide range of purposes, audiences and contexts	5	5
		TOTAL CREDIT VALUE		15

Module 2: Train-the-Trainer

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	123397	Evaluate a learning intervention using given evaluation instruments	5	10
Core	117871	Facilitate learning using a variety of given methodologies	5	10
		TOTAL CREDIT VALUE		20

Module 3: Assessor

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	115753	Conduct outcomes-based assessment	5	15
		TOTAL CREDIT VALUE		15

Module 4: Moderator

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	115759	Conduct moderation of outcomes-based assessment	6	10
		TOTAL CREDIT VALUE		10

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Module 5: Material Development

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	123396	Define target audience profiles and skills gaps	4	6
Elective	123394	Develop outcomes-based learning programmes	5	10
Elective	115755	Design and develop outcomes-based assessments	6	10
		TOTAL CREDIT VALUE		26

Module 6: Conduct Skills Development Facilitation (SDF)

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	15221	Provide information and advice regarding skills development and related issues	5	4
Elective	15232	Coordinate planned skills development interventions in an organisation	5	6
Elective	252041	Promote a learning culture in an organisation	5	5
Elective	15218	Conduct an analysis to determine outcome of learning for skills development and other purposes	6	4
Elective	123400	Evaluate and promote education training and development (ETD) providers, services and products for organisational use	6	5
		TOTAL CREDIT VALUE		24

Module 7: Mentoring

US TYPE	US ID	US TITLE	LEVEL	CREDITS
Core	117865	Assist and support learners to manage their learning experience	4	5
Core	117874	Guide learners about their learning, assessment and recognition opportunities	5	6
		TOTAL CREDIT VALUE		11

7. NOT READY TO COMMIT TO THE FULL QUALIFICATION, YET?

You are also able to work toward this qualification by completing the following courses independently

[Train-the-Trainer](#)

[Assessor](#)

[Moderator](#)

[Conduct Skills Development Facilitation \(SDF\)](#)

To access our public schedule, [click here](#)

For in-house or customised training requirements get in touch [here](#)

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